

# Career & Calling

Houston Baptist University

## STUDENT NAME

Street Address, City, ST ZIP Code | Phone | E-Mail

## EDUCATION

### Husky University

#### Ph.D. in Liberal Arts

Year

Dissertation: *“The Cross-Cultural Communication Epidemic of the 21st Century”*

**Honors:** Dissertation passed *“with Distinction”*

**GPA:** 3.89

#### Master of Arts in English

Year

Thesis: *“The Accessibility Debate of Content in the Online Context”*

**GPA:** 3.9

### Divinity University

#### Bachelor of Arts, *Honors in English*

Year

*Areas of Concentration:* Journalism, Proposal Writing

**Minor:** French

**Honors-** Thesis: *“The Female Betrayed and Modern Media”*

**GPA:** 3.51

## AWARDS/ACHIEVEMENTS

Hinton University, *Postdoctoral Fellowship*

Start Date – End Date

Kiza University, *National Merit Scholarship*

Semester/Year

Houston Baptist University, *Dean’s List*

Semester/Year

## FIELD EXPERIENCE

Houston Baptist University, Houston, TX

*Lecturer* – “History of American Journalism”

Year

- Developed syllabus and overall course structure, and administered all grades.

*Adjunct Instructor* – “Jesus and His Teachings”

Year

- Developed syllabus and overall course structure, and administered all grades.

*Instructor* – “Directing for Cinema & New Media”

Year

- Developed syllabus and overall course structure, including weekly lab practicum, and administered all grades.

*Teaching Assistant* – Assisted Dr. Charlotte Fontenot

Year

- Collaborated on curriculum and exam development, met with students upon request, and graded all written work, including final exam papers.

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## RELATED WORK EXPERIENCE

### Lucerne Publishing, Raleigh, NC

*Editor*

**Start Date – End Date**

- Provide as needed editorial support remotely, including developmental and copy editing of their internal online and printed documentation. Oversee the layout, appearance and content of feature articles;
- Generate ideas for features with writing staff;
- Commission articles from freelance and in-house writer.
- Manage writing staff and freelance feature writers;
- Edit and re-write articles, some of which may be rejected or returned to the writer for revision.

### Wide World Web, Houston, TX

*Researcher*

**Start Date – End Date**

- Compile reports, including statistical and market trends, to track the growth of online shipping sales versus the primary offline practices.

## PUBLICATIONS AND PAPERS **(APA STYLE CITATION HIGHLY ADVISED)**

- Smith, John (2005). “*The behavior of learning disabled adolescents in the classroom.*” *Journal of Educational Psychology*, 120 - 125.
- Taylor S., Lever J. and Harvey R. (2008). “*Numbers, types and compositional distribution of an unbiased collection of cosmic spherules.*” *Meteoritics and Planetary Science* **35**, 651-668.

## LANGUAGES

English – native language

French – speak fluently and read/write with high proficiency

Spanish and Italian – speak, read, and write with basic competence

## MEMBERSHIPS

American Society of English Honorees

Western Society of Women Writers

Organization of Global Communicators