

# Undergraduate Teacher Certification Process

Students seeking Texas teacher certification as part of their undergraduate degree program must be admitted to the HBU Educator Preparation Program (EPP).

BEFORE EPP ADMISSION	
	Complete a minimum of <b>45 course hours</b>
	Submit a completed <b>electronic EPP application</b> via TaskStream by the deadline: <ul style="list-style-type: none"> <li>• Fall admission (deadline is September 15)</li> <li>• Spring admission (deadline is February 15)</li> </ul>
	Upload <b>all transcripts</b> where courses were taken for college/university credit
	Have a <b>minimum cumulative GPA or last 60 hours GPA of 2.75</b> or higher on all college/university course work attempted
	Complete course prerequisites during the first 45 hours of HBU coursework with a “C” or better in each course: <ul style="list-style-type: none"> <li>• <b>EDUC 2320</b> Learning and Development; and</li> <li>• <b>EDUC 2330</b> Foundations of American Educational Thought</li> </ul>
	Pass all sections of the <b>THEA exam</b> (scores: Reading 230, Math 230, Writing 220)
	Demonstrate <b>Reading proficiency</b> via SAT Verbal 550, ACT Rdg 22, THEA Reading 230, or completion of ENGL 2315 or ENGL 2325 with a “C” or better
	Demonstrate <b>Math proficiency</b> via completion of MATH 1305 or MATH 1313 with a “C” or better
	Demonstrate <b>Writing proficiency</b> via completion of ENGL 1320 <u>and</u> ENGL 1330 with a “C” or better in each course
	Demonstrate <b>Speech competency</b> via completion of COMM 1323 with a “C” or better, <u>or</u> submit the Speech Competency form signed by an HBU professor
	Successfully pass the <b>EPP Admission Interview</b>
	Demonstrate <b>English Oral Proficiency</b>
	Provide <b>written confirmation of admission acceptance</b> as directed by the CPPE Director
AFTER EPP ADMISSION	
	<b>Observe all guidelines</b> outlined in the EPP Handbook
	Complete <b>degree plan coursework</b> with a 2.5 GPA and “C” or better (or “D” in non-EPP courses), including a “B” or better in EDUC 4301/4311 and supplemental courses
	Submit <b>applications for Clinical Teaching</b> and <b>graduation</b> two (2) semesters prior
	Pass a <b>national criminal history check</b> as required by the Texas Education Agency (TEA). A conviction or deferred adjudication may result in ineligibility for Texas issue of a educator certificate. The candidate may request a Preliminary Criminal History Evaluation from TEA if there is reason to believe ineligibility may occur due to a prior conviction
	Pass required <b>Content and PPR exam(s)</b>
	Complete <b>Clinical Teaching</b> (1 semester; unpaid student)
	Apply and pay for a <b>Standard certificate</b>