

**Spring 2018 Payment Plan Modification**

Please use this form to make adjustments to your monthly payment plan. Please submit this form **7 calendar days** prior to the scheduled date of payment. Forms received after this date will **not** be accepted and note your request will **not** be processed unless the disclosure statement is acknowledged.

**Section I: Student Information**

Student Name \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_  
  
HBU ID **H** \_\_ \_\_ \_\_ \_\_ \_\_ \_\_ \_\_ \_\_

**Section II: I authorize HBU to cancel my payment plan for the checked month(s) below and authorize HBU to automatically reactivate for the following month:**

|  |  |  |  |  |  |  |  |  |
| --- | --- | --- | --- | --- | --- | --- | --- | --- |
| **Term** | **October 30, 2017** | **November 30, 2017** | **December 29, 2017** | **January 30, 2018** | **February 28, 2018** | **March 30, 2018** | **April 30, 2018** | **May 30, 2018** |
| **Spring 2018** |  |  |  |  |  |  |  |  |

**Section III: I authorize HBU to terminate my payment plan for the entire term:**

[ ] Spring 2018

[ ] **Disclosure: Electing to cancel a scheduled payment could result in a temporary hold on your student account. In addition, future classes may be dropped due to failed/missed payments.**

**Section IV: Please include your signature, date and phone number.**  
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**(Student’s signature) (Today’s Date) (Phone)**