

# How can I be prepared for life after HBU?

## SENIOR Year

The Career Search: Identify and apply for careers or decide on graduate work.

### Academics & Advising

- Make an appointment with your advisor in each major to review your CAPP Degree Evaluation to clarify remaining requirements such as courses, proficiencies, or CLW events. Students must graduate with at least 130 hours, 48 of which must be upper-level hours, and fulfill the requirements for each major and Smith College.
- File for graduation in the Registrar's Office by the deadline stated on the Undergraduate Intent to Graduate form. The application for graduation will verify your name as it should appear on the diploma, the date the degree is expected, and your major(s) to be completed as a part of the degree requirements.
- If you are considering graduate school, take required entrance exams, complete applications, and request letters of recommendation.
- BE CONFIDENT YOU CAN GRADUATE THIS YEAR!
- Review and update the "4-Year Map."

### Campus & Volunteer Activities

- Check your CLW record on HuskyNet. Do you have 80 CLW credits in order to meet the Spiritual Life graduation requirement?
- Stay active in the community and on campus as well as in professional organizations.
- Order graduation regalia and announcements.

### Career

- Network—let people in your network know you are looking for career information; use your network to find opportunities; build your network by attending events, talking to people, and following up.
- Attend professional organizational events, luncheons, and meetings in your career field.
- Refine your resume and cover letter to target the career position you are seeking.
- Attend the HBU/St. Thomas Career Fair held in October on alternating campuses.
- Attend the Texas Job Fair held in February or March on Houston area college campuses.
- Use career placement services (such as on-campus interviewing, job search strategies, resume writing) in Career Services.
- Begin interviewing as early as possible your senior year. Make it your goal to find your new job as early as possible your senior year.
- Learn how to evaluate job offers and negotiate salary before you receive a job offer so that you can effectively negotiate the best possible package of salary and benefits.
- Attend career and recruiting days that relate to your major to meet with prospective employers.
- Participate in on-campus interviewing.
- Attend the Etiquette Dinner sponsored by Career Services.
- Complete an internship (if you haven't already done so).
- Consider enrolling in BUSA3330, Career Development Strategies, during the fall or spring to learn more about how to market yourself in the career search process.
- Schedule a mock interview through Career Services in order to practice your interviewing skills – it takes practice to be successful.
- Apply to graduate schools.
- Accept a career position or attend graduate school and begin your life as an HBU alum!